

SLEEGERS

Title: Confined Space Entry Policy	Date of Issue: Aug. 23/07
Approved by: Ziad Rahman	Review / Revise Date: Dec 17/08
Location: 980 Green Valley Rd, London, Ont.	

PURPOSE

See definition on SLEEGERS procedure # STI-1-100 Rev. 0

SCOPE

All shop and QC personnel

STANDARDS / PROCEDURES

STI-1-100 Rev.0
Ontario Occupational Health & Safety Act

ROLES AND RESPONSIBILITIES

Engineering personnel monitor and complete confined space work permits.
All shop and QC personnel must follow the confined space entry procedure # STI-1-100 Rev. 0

COMMUNICATION

Shop and QC personnel are trained by engineering personnel to follow the confined space entry procedure # SYI-1-100 Rev. 0

SLEEGERS

TRAINING / IMPLEMENTATION

Training is accomplished by one-on-one or as group sessions verbally communicated to the people being trained. Trainees are asked to sign and date a record sheet after training and once they understand their duties and responsibilities relating to the confined space entry procedure.

EVALUATION

Random checks are to be performed and recorded to verify compliance to the confined entry procedure.

FORMS

Confined Space Work Permit
Procedure and Safety Observation Form

REFERENCE MATERIALS